



**INSTRUCTIONS FOR AUTHORS: MEDYNA 2013 SHORT
PAPER, TIMES NEW ROMAN, BOLD, 16 POINT, ALL CAPS,
CENTRED, STYLE “TITLE”**

A. FirstAuthor¹ , B. SecondAuthor^{1*} and C. ThirdAuthor² (Authors and affiliations 12 point, centered, style “AUTHORS”)

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ABSTRACT

This template gives guidelines for the preparation of a short paper for MEDYNA 2013 using MS Word or PdfLaTeX. You should use the styles indicated. Use Times New Roman throughout. The title should be bold, 16 point, upper case and centered. This is followed by authors’ names and affiliations, 12 point, centered. Your abstract should be italic, 12 point, justified and less than 200 words. Use the style “Abstract”. The abstract summarizes the objectives, and conclusions of the paper. The abstract should not include references, figures or tables. The abstract is very important as it will be published in the proceeding of the symposium. Submit a PDF of your paper as described below.

1 INTRODUCTION

This paper gives instructions on how to prepare and submit your short paper for MEDYNA 2013 conference. Follow these instructions and prepare your paper in PDF format, then submit it to www.medyna2013.com by November 30, 2012. Please note that at least one registration is required for every paper submitted. All communications are subject to peer review. Only the papers that have received a favourable opinion of the reviewers will be accepted for presentation at MEDYNA 2013.

The main body of the text should be Times New Roman, 12 point, single spacing and justified. The text must be in English. MS users should use the style “Paragraph”, with a tab at the beginning of the second and subsequent paragraphs. The manuscript should not exceed **4 pages in length (including the first one with only title, authors and abstract)**.

Colours are welcomed, but please remember that people are likely to print your paper in black and white.

2 PAGE LAYOUT

On page 1 the MEDYNA 2013 logo is separated from the title by a 12 mm space, and then followed by the name(s) of the author(s) and their affiliations with a 12 point line separating them. The preferred format for author’s names is shown above. The author presenting the paper should be indicated by *. Two 12 point lines should separate the affiliations from the abstract.

Page margins should be 25 mm on all sides. The manuscript must include, in order: a summary, the text (including figures and tables), references and eventually annexes.

3 HEADINGS (BOLD, 12 POINT, ALL CAPS)

Only three (or fewer) heading levels should be used and should be formatted as follows. Main headings are bold, 12 point, all caps and left justified. There should be 12 point lines before and after the heading. Use the style “Title 1” (MS users) or “\section” (PdfLaTeX users).

Start the text after each heading flush left, i.e. with no indentation. The second and subsequent paragraphs should be tabbed 12.5mm.

3.1 Sub-headings (bold)

Sub-headings are bold, 12 point and left justified. Capitalise only the first letter. There should be 12 point and 6 point lines before and after the heading. Use the style “Title 2” (MS users) or “\subsection” (PdfLaTeX users).

3.1.1 Sub-sub-headings (*italic*)

Sub-sub-headings are italic, 12 point and left justified. Capitalise only the first letter. There should be 12 point and 6 point lines before and after the sub-sub-heading. Use the style “Title 3” (MS users) or “\subsubsection” (PdfLaTeX users).

4 FORMATTING YOUR PAPER

4.1 Page numbers

Number all your pages but the first one (see how this paper is numbered for an example).

4.2 Figures and tables

Figures and tables should be numbered consecutively and have a caption in the format “Figure 1. Caption”, “Table 1. Caption”, etc. and referred to in the text as “Figure 1” and “Table 1” (i.e. not abbreviated and with only the first letter capitalised). The caption should be 12 point and placed below the Figure or Table. See Figure 1 for an example. Figures should preferably be included in the text, but they may be added at the end of the paper.

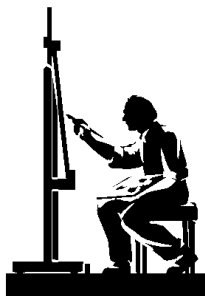


Figure 1. Example of a figure.

	X1	X2
Y1	data X1 and data Y1	data X2 and data Y1
Y2	data X1 and data Y2	data X2 and data Y2

Table 1. Example of a table.

4.3 Equations and units

Equations should be numbered and centered. The equation number should be right-justified. An example is

$$\Delta p + k^2 p = 0. \quad (1)$$

Use proper punctuation at the end of the equations. There should be a 6 point line before and after each equation. References to equations in the text should appear as Equation (1). All units should be SI units.

5 REFERENCES

References should be listed at the end of the paper in one of the following forms: books [1], periodicals [2] and other [3]. Standard abbreviations for journal names should be used if known. Citations in the body of the text should be indicated as [1], [1, 2], [1–3] etc. MS users should use the “References” style. PdfLaTeX users should preferably use BibTeX, even if the use of an appropriate “thebibliography” environment could be used.

6 SUBMITTING YOUR PAPER

PDFs of papers will appear on the conference proceedings. Convert your paper to PDF format, print the PDF and check it carefully. Rename your PDF “AuthorA_TitleWord.PDF”, where AuthorA is the family name of the first author and TitleWord is the first word of interest in the title. Submit your paper and abstract on www.medyna2013.com.

7 CONCLUDING REMARKS

Please email us if you do not understand these instructions or if you require any further information or assistance. We look forward to seeing you in Marrakech in April 2013.

REFERENCES

- [1] N. Name, N. Name, and N. Name. *Book Title*. Publisher, City, 2013.
- [2] N. Name, N. Name, and N. Name. Article title. *Journal Name*, 1(1):1–10, 2013.
- [3] N. Name, N. Name, and N. Name. Title of other document. Howpublished, 2013.